

Partners for an Enriched Community (P.E.C.)
Minutes - January 13, 2010

In attendance: Benton Township: Jan Suthard, Boys and Girls Club of Lake County: Mike McCauley, CareNet Family Resource Center: Brenda Benegas, Childserv: Samantha Freeman, Compass Christian Counseling: Kelsie Newbrough, Kay Swatkowski, CREW, Inc.: Dan Juliana, Maggie Maxwell, LOVE INC: Marlene Compton, Jacqui Franclemont, Salvation Army: Captain Bill Holman, SER/Fair Housing Center of Lake County: Megan Harrington, Rosa Reyes-Prosen, Teen MOPS: Jean Studebaker, YWCA: Elizabeth Rosiles, Zion-Benton Public Library: Susan Clark, Zion-Benton Township High School: Jenny Hoy, Zion Park District: Karen McElyea, Zion Township: Eunice Bridges, Cheri Ditzig, Adriana Ortiz

Maggie Maxwell, Facilitator, called the meeting to order at 11:35 AM and welcomed guests.

November Minutes: Motion from Jan Suthard to approve the minutes from November 4, 2009. Dan Juliana seconded. Motion passed by unanimous vote of members present.

Introductions: This month we had four guests attend PEC: Megan Harrington, SER/Fair Housing Center of Lake County, Mike McCauley, Boys & Girls Club of Lake County, Elizabeth Rosiles, YWCA Lake County and Kay Swatkowski, Compass Christian Counseling.

PEC Success-Where are we going with PEC: Maggie explained that for the past few months we have been using the *Measuring PEC Success* spreadsheets to track our individual and group progress through PEC. As we start the New Year, we would like to take PEC to the next level by devising ways to work smarter together, not harder. The group discussed the following questions:

- What takes up most of your time in your position?
- What can we do through PEC to help one another work smarter, not harder?

It was agreed that the emergency resource sheet created by Zion Township will be distributed to all PEC members. In addition a contact list for PEC members will be created with direct numbers to reach one another to save time. Additional organization information will be added to the PEC page on CREW's website so members are able to quickly access details regarding agency services and whom to contact directly to better serve clients. Lastly, it was suggested that PEC members visit collaborating agencies to better familiarize themselves with the locations and services provided.

Book of the Month Club: In November, we decided to read *Whale Done!* for January's meeting. The group agreed to table discussion of the book until February to give more members the opportunity to finish reading.

Announcements:

The Salvation Army: The Salvation Army had a very successful Christmas Campaign. The Christmas kettles alone raised over \$437,000. They were able to assist 400 families with

Christmas. The facility is in the process of starting a building project which will include a community center, an education center and a food pantry.

Zion Park District: Zion Park District helped 466 children through Toys-for-Tots this year. They recently received a grant to do more programming for seniors. Watch for more senior meal programs in the near future.

LOVE, INC: LOVE, INC is having a fundraiser on Saturday, February 20 at Rink Side Sports in Gurnee. The event will run all day. Contact Marlene at marlenec@loveinclakecty.net for more information and to receive a form for the event. Their Christmas program was very successful in assisting families from Catholic Charities. At the last minute, a number of organizations donated for families who had not yet received items for Christmas.

ZBTHS: Jenny reported that the students are in final exams this week. Many of the high school kids collected food and money to assist families for Christmas. Through these donations, Jenny's department was able to adopt three families.

Zion Benton Public Library: The Library is a drop-off site for Jean Studebaker's Socks for the Soul program through January 30. They have already received a number of donations. There will be several celebrations for Black History Month in February. Community members are encouraged to use the free computers. The Library will be purchasing three new computers for the Library very soon. ZB Library recently received a Geek grant which is a pilot grant to help make people aware of what libraries have to offer. Susan reported that this project has been going very well.

Benton Township: Jan announced May 8th will be Mama's Run which is spearheaded by Coalition for Healthy Communities' (CHC) Healthy Youth. Proceeds will go to CHC and CREW to fund programs. In addition, CHC is sponsoring a run on June 6th to benefit Assistance in Healthcare. The event and its proceeds will serve as a thank you to Cancer Treatment Centers of America for their service and commitment to the ZB community.

CareNet Family Resource Center: CareNet's Walk For Life will be May 15th. Details to follow closer to May. Brenda reported that they have had many new clients since the New Year.

Compass Christian Counseling: Kay offered Compass Christian Counseling's services to PEC members and stated that it is also important to take care of the caregiver. If you would like book recommendations or would like to speak to someone, please call 847.746.5524. Kelsie will be spending March 17 - April 11 in Thailand doing a ministry program for women who are victims to prostitution.

Boys and Girls Club of Lake County: The Boys and Girls Club has had 40-45 members attending daily. They currently have 75 registered. During their Christmas give-away, they

received a large donation from the Vernon Hills Police Department. They recently had a coat drive and have a few extra coats. If you know of someone in need, please contact Mike McCauley at mmccauley@bgcl.com. Boys and Girls Club will be having a benefit on February 13th at Illinois Beach Resort. Tickets are \$50.

SER/Fair Housing Lake County: SER's ESL classes will be starting again soon. They are currently registering students for both day and evening classes. Please contact Reni Mitkova or Rosa Reyes-Prosen for more information at 847-336-1125.

TeenMOPS: TeenMOPS will start meeting the second and fourth Wednesday of each month at the ZB Library at 6:30 p.m. Childcare is provided. Currently, the group is in need of transportation assistance. If you know someone who can help, please contact Jean Studebaker at gramastu@comcast.net.

Zion Township: Zion Township served over 300 families through its Christmas Co-op program. As of February 1, the Summer Work Program hotline will be taking calls for youth ages 14-15 who live in Zion or Benton Township and would like to participate in the program this summer. Those interested can call 847-377-3443. **Please encourage people to call February 1 as there are only 40 spaces available.**

CREW: Dan reported that CREW has been very busy the past few months. CREW provides DUI, outpatient services and anger management counseling. Those referred from Probation and Parole are encouraged to call to complete their counseling hours through CREW. There is no waiting list. Martha Palmer has started a Women's AA group in the evenings. Please contact her at martyp2559@yahoo.com for more information.

ChildServ: Samantha reported that Childserv's Parent Empowerment Program offers services to mothers of all ages. For more information, contact Samantha at sfreeman@childserv.org.

YWCA: Elizabeth announced that the Illinois Breast and Cervical Cancer Program lost funding to perform free mammograms. The YWCA is now the only agency offering these workshops. For more information, call 847-662-4247.

Meeting adjourned at 1:00 p.m.

Partners for an Enriched Community (P.E.C.) Minutes - February 17, 2010

In attendance: A Safe Place: Caprice Killingsworth, **BENNU Legal Services:** Andrew Sagartz, **Benton Township:** Jule Groat, Jan Suthard, **CareNet Family Resource Center:** Brenda Benegas, **Childserv:** Samantha Freeman, **CREW, Inc.:** Dan Juliana, Maggie Maxwell, Martha Palmer, **Executive Service Corps:** Don Nylin, **Lake County Government:** Peter Duggan, **Lake County Health Department:** Irma Acosta, Susan Metzger, **LOVE INC:** Marlene Compton, Jacqui Franclemont, **Teen MOPS:** Darci Green, Jean Studebaker, **YouthBuild Lake County:** Zandra Genous, Priscilla Holliday, **YWCA:** Lori Deere, Elizabeth Rosiles, **Zion-Benton Public Library:** Nann Hilyard, **Zion-Benton Township High School:** Jenny Hoy, **Zion District #6:** Grace Robinson, **Zion Park District:** Karen McElyea, **Zion Township:** Eunice Bridges, Cheri Ditzig, Adriana Ortiz

Maggie Maxwell, Facilitator, called the meeting to order at 11:30 AM and welcomed guests.

January Minutes: Motion from Jan Suthard to approve the minutes from January 13, 2010. Jacqui Franclemont seconded. Motion passed by unanimous vote of members present.

Introductions: This month we had two guests attend PEC: Martha Palmer, **CREW, Inc.** & Susan Metzger, **Lake County Health Department.**

Where are we going with PEC continued: In January, the group established that Maggie would gather direct contact information for PEC members and distribute a complete list as soon as possible. Maggie passed around a draft for members to add to and revise.

Pearce Campus Update: Cheri explained that the Zion-Benton Workforce Development Training Center has moved out of Pearce Campus. The organization is currently putting grants together to provide services elsewhere. In addition, others from the community have come forward to reinstate partnerships with the Lake County Job Center as well as the College of Lake County. Cheri will continue to update all PEC members regarding these partnerships.

Faith Food Pantry: Faith Food Pantry is now open on Tuesdays from 10:00 a.m. - 3:00 p.m. They are no longer open in the evenings. Northern Illinois Food Bank will step in to provide temporary assistance after the current food supply is depleted. Meetings in ZB and LC will be held to discuss the situation.

CCI Update: Members of the CCI pilot group have been participating in conversations to compare CCI's MPOWER database with Lake County's Service Point system. Peter Duggan, Adriana Ortiz and Gail Gloudemans from Zion Township met to discuss how the Service Point system works. Adriana explained that she believes the system enabled better communication and more systematic case management. In addition, using this system instead of CCI's would enable our coalition to be a part of a county wide collaborative social service effort. The group concurred that we indeed need a systematic service network and but is in agreement that whatever is the best system, they will support

PEC Membership: Membership renewal letters were sent to all PEC member agency Executive Directors and members. In addition to membership, agencies are encouraged to consider renting collaborative space at Pearce Community Resource Center. For more information, please contact Cheri or Maggie at 847-872-2811.

Book of the Month Club: In November, we decided to read *Whale Done!* Jenny Hoy discussed the main themes in the book and passed out pins to remind us each to try to catch others doing things right and to praise them for their positive contributions.

Announcements are attached. Meeting adjourned at 1:00 p.m.

February 2010 PEC Announcements

Zion Benton Public Library: Nann announced that the library's Geek Campaign is in full swing. They recently received funding from a pilot grant to help make people aware of what libraries have to offer. For more information about the grant and related library activities, please visit www.geekthelibrary.org.

Lake County Workforce Development: Maggie announced on Eva's behalf that due to a high volume of traffic, WIA funding (Workforce Investment Act) for the Lake County area is currently limited. Jobseekers who are interested in WIA funding are welcome to attend an information session. However, be advised that there is a significant waiting list for new applicants. Please take advantage of our additional resources for jobseekers including workshops, resume preparation sessions and onsite recruitment. A schedule of all events can be found at www.lakecountyjobcenter.com. Also visit their blog for additional job search tips <http://lccareerstoday.blogspot.com>.

New Tech High School: New Tech High invites you to attend a community partnership breakfast on Wednesday March 10 from 8:00 - 9:00 a.m. RSVP to Peter Catalano at catalanp@ntzb.org.

CREW: Martha Palmer announced that the Alcoholics Anonymous beginners group is now co-ed. Anyone interested in attending is invited to meet each Friday from 6:00 - 7:30 p.m. at Pearce Campus in Valor Faith Ministries' space. She hopes to start an AA group for teens in the future. For more information, contact Martha at 847-872-2830. Dan reported that CREW's client numbers have been steadily increasing. There are now 50 clients in treatment as well as an adolescent group of 10. If you know someone in need of substance abuse counseling or anger management services, please have them contact CREW at 847-872-2830 or encourage them to stop by 1632 23rd Street, Zion. Cheri announced there will be a PIT CREW meeting at 9:00 a.m. at New Tech on February 18.

BENNU Legal Services: Andrew invited members to attend BENNU's educational seminars and round table discussions. Upcoming events include: Round Table Discussions - Weds. 3/17 Multicultural Marketing & Immigration Demystified Saturday March 20 from 10:30 to 11:30 a.m. All events will be held at BENNU Legal 28835 N. Herky Dr., Suite 104 Lake Bluff. For more information and to RSVP call 847-478-8200 x 208.

Zion Park District: The Park District has several activities for seniors. On Mondays, seniors are invited to the Walk-N-Breakfast Club at the Leisure Center Sports Arena starting at 8:00 a.m. Breakfast will be served at 9:30 a.m. Every Tuesday night at 6:00 p.m. at Shiloh Center seniors are welcome to come and enjoy dinner followed by line dancing. Senior Computing is offered at 10:00 a.m. on Mondays, Tuesdays and Fridays at Shiloh Center. Please call the Park District at 847-746-5500 to pre-register. Visit www.zionparkdistrict.com for details.

Zion District 6: Grace announced that students will be participating in ISAT testing. She is looking for social skills groups for young adolescents. If you know of any opportunities, please contact her at grobenson@zion.k12.il.us. The Positive Behavior Intervention & Support meeting will be held March 3 from 4:00 - 5:30 p.m. Contact Grace for more information.

CareNet Family Resource Center: CareNet's Walk For Life will be May 15th. Details to follow at the next PEC meeting.

TeenMOPS: TeenMOPS meets the second and fourth Wednesday of each month at the ZB Library at 6:30 p.m. Childcare is provided. Currently, the group is in need of transportation assistance. If you know

someone who can help, please contact Jean Studebaker at gramastu@comcast.net or Darci Green at dgreen@rdrrtraining.com.

LOVE, INC: LOVE, INC is having a fundraiser on Saturday, February 20 at Rink Side Sports in Gurnee. The event will run all day. Contact Marlene at marlenec@loveinclakecty.net for more information and to receive a form for the event.

YWCA: Lori announced that Delta Sigma Theta Sorority in partnership with YWCA Lake County will be sponsoring Census Awareness Day on Saturday, February 27 at Belvidere Mall (2133 Belvidere Road, Waukegan). The event is from 12:00 - 4:00 p.m. For more information, please call Sabrina King at 847-830-5279. The YWCA is hosting a seminar at North Chicago Park District on Saturday March 6 from 9:30 a.m. - 1:00 p.m. called Cut The Cancer. For more information call 847-662-4247 and ask for the Women and Girls Health Dept. Elizabeth announced that she will be doing a workshop on stress at Waukegan Public Library on March 9 from 5:00 - 6:00 p.m. To sign up or for more information, call 847-662-4247 x 117. The Come Sign with Me program will be offered again in May and June. To register call 847-662-4247 - space is limited. YWCA Lake County offers free educational presentations and free or low cost mammograms. For information call 847-662-4247.

A Safe Place: Caprice announced that A Safe Place was approved to build its new housing site across from the transitional housing site this fall. Parenting classes are offered on Fridays in Zion at 1:00 p.m. For more information, contact Caprice at ckillingsworth@asafeplaceforhelp.org.

YouthBuild Lake County: YouthBuild built its first energy efficient home in North Chicago. Staff members are in need of volunteers to assist with their job readiness mock interview and live speaker series on 3/12, 4/9 and 5/14 from 8:30 a.m. - 12:30 p.m. Contact Zandra zgenous@youthbuildlakecounty.org for more information or to assist with either series.

ChildServ: ChildServ is seeking a part-time bilingual healthy fit coordinator in Waukegan to provide health, nutrition and fitness information to the 175 children served by Lake County's programs and their parents and siblings. Resumes should be submitted to Bebe Bermudez at bbermudez@childserv.org or call 773-867-7326. ChildServ is expanding its foster care program and will be having an informational meeting on March 4 from 6:00 - 8:00 p.m. at 1105 W. Greenwood, Waukegan. RSVP to Jeanne Becker at 773-867-7386.

Zion Township: The Summer Work Program hotline has been open since February 1 and has taken calls for youth ages 14-15 who live in Zion or Benton Township and would like to participate in the program this summer. The number is 847-377-3443. Zion youth ages 14-15 who are interested in participating may pick up an application on April 1 at Zion Township.

Benton Township: Jan announced that the Lake Forest Care Coach will be at Benton Township in April. Flyers to come.

Partners for an Enriched Community (P.E.C.) Minutes - March 10, 2010

In attendance: BENNU Legal Services: Andrew Sagartz, Benton Township: Jan Suthard, Childserv: Samantha Freeman, Compass Christian Counseling: Kelsie Newbrough, Kay Swatkowski, CREW, Inc.: Maggie Maxwell, Martha Palmer, Lake County Community Development: Peter Duggan, Joel Williams, Lake County Health Department: Irma Acosta, Susan Metzger, Lake County Workforce Development: Eva Locke, LOVE INC: Marlene Compton, Jacqui Franclemont, Maristella: Sonia Mares, Teen MOPS: Jean Studebaker, YouthBuild Lake County: Zandra Genous, YWCA: Joy Bah, Elizabeth Rosiles, Zion-Benton Public Library: Nann Hilyard, Zion-Benton Township High School: Jenny Hoy, Zion Park District: Karen McElyea, Zion Township: Eunice Bridges, Cheri Ditzig, Adriana Ortiz

Maggie Maxwell, Facilitator, called the meeting to order at 11:30 AM and welcomed guests.

February Minutes: Motion from Jacqui Franclemont to approve the minutes from February 17, 2010. Samantha Freeman seconded. Motion passed by unanimous vote of members present.

Introductions: This month we had two guests attend Sonia Mares from Maristella and Joel Williams from Lake County Community Development.

Zion-Benton Latino Initiative/2010 Census: Cheri opened the conversation by asking what agencies are doing to promote completion of the Census forms. She explained that it is important for everyone to understand the importance of the Census as it is crucial that underrepresented residents be counted. Nann mentioned that representatives from the Census Bureau will be at Zion-Benton Public Library on Wednesdays, Thursdays and Saturdays to answer questions. For more information, call the library at 847-872-4680. Joel explained that the Census Bureau does not consider legal status and all Census form submissions are confidential. It was suggested that case managers ask clients during their intakes whether they have completed their Census forms. Nann and Andrew mentioned creating stickers or buttons that say, "I filled out the Census."

Book of the Month Club: Cheri has purchased copies of *Whale Done* both in book form and on audio book for anyone interested. Adriana recommended reading *Rose's Story* by Wanda "Rose" Bibb next. This is an autobiography of a woman's firsthand experience in the social welfare system and the damage that can be caused when people slip through its cracks. Copies of the book will be made available to share for anyone interested.

CCI Update: Cheri explained that we have put MPOWR on hold until we can determine the best next steps for implementing a countywide collaborative case management system. Cheri, as well as a number of other PEC member agencies, is a part of a workgroup The Lake County Community Foundation has put together to examine social services and community need across Lake County.

PEC Membership: There are still a number of member agencies that have yet to pay their membership dues for 2010. If you have questions or concerns, Cheri or Maggie would be happy to talk with you or your agency's executive director. Cheri and Maggie can be reached by phone at 847-872-2811 or e-mail cherid@ziontownship.org or maggiem@crewinc.org.

Announcements are attached. Meeting adjourned at 1:00 p.m.

March 2010 PEC Announcements

CREW: The annual Mama's Run/Walk, which was initially started by Coalition for Healthy Communities and CREW, has now been developed into a series of runs to benefit specific agencies. Funds raised at the Mama's Run on Saturday, May 8th will now go to Coalition for Healthy Communities. To register online, go to: <http://zbths.revtrak.net/tek9.asp> and click on "Mama's Run." CREW will host a Full Moon Run on October 5th to raise money for its programs. Martha announced that the Alcoholics Anonymous beginners co-ed group still meets each Friday from 6:00 - 7:30 p.m. at Pearce Campus in Valor Faith Ministries' space. She hopes to start an AA group for teens in the future. For more information, contact Martha at 847-872-2830.

Maristella: Sonia Mares introduced herself and explained Maristella's services. Maristella provides outreach for homeless women, men and children. They are able to provide hotel vouchers (with a two week limit) in some cases. The agency also has a rental assistance program to assist with half the rent. However, they are currently low on funds. Clients are encouraged to attend a monthly "Moms Meeting" which educates parents on how they can become self-sufficient. For more information, call 847-367-5360.

LOVE, INC: LOVE, INC's finance class will be offered for ten weeks at Grace Missionary Church every Monday starting March 15th. The class is free and will cover budgeting and banking basics. For more information, contact Marlene marlenec@loveinclakecty.net or 847-731-0526 x112.

Zion Township: The eighth annual Senior Resource Day will be held at Zion Park District's Leisure Center on Wednesday, April 28th from 8:30 a.m. to noon. Approximately 45 vendors will be there that day to talk with Zion seniors about their programs and services. The Summer Work Program hotline has been open since February 1 and has taken calls for youth ages 14-15 who live in Zion Township and would like to participate in the program this summer. The number is 847-377-3443. Zion youth ages 14-15 who are interested in participating may pick up an application on April 1 at Zion Township. Eunice announced that Circuit Breaker applications are available to seniors or persons with disabilities. The Circuit Breaker program can assist individuals with prescriptions as well as license plate stickers for a reduced cost. If you have questions about Circuit Breaker, call Zion Township 847-872-2811.

Zion-Benton Township High School: Jenny announced that the High School now has a new life skills program from 18-21-year-olds who struggle cognitively. She is looking for professional opportunities for students in this program to get job experience. Students are able to do repetitive projects such as paper shredding. If you are in need of volunteers, contact Jenny at hoj@zbths.org or 847-731-9597.

TeenMOPS: TeenMOPS meets the second and fourth Wednesday of each month at the ZB Library at 6:30 p.m. Childcare is provided. There are currently 9-12 girls who regularly attend the group. If you know someone who might be interested in joining, please contact Jean Studebaker at gramastu@comcast.net or Darci Green at dgreen@rdtraining.com.

Benton Township: Jan announced that the Lake Forest Care Coach will be at Benton Township on April 8th from 2:30 - 4:30 p.m. Coalition for Healthy Communities will be sponsoring Footsteps for Families on June 12th. The funds will go toward assisting families who are receiving care at CTCA with other non-medical related costs. Registration will start at 3:00 p.m. The event will be held at Zion-Benton Township High School until 10:00 a.m.

Compass Christian Counseling: Kelsie will be offering a workshop for couples on April 17th at North Point Church called "Soul Healing Love." Kay is offering a workshop about coaching kids through anger on April

19th at North Point Church from 7:00 - 8:30 p.m. For more information about these workshops and to register, contact Kelsie or Kay at 847-746-5524.

Zion Benton Public Library: Nann distributed copies for the ZBPL newsletter. To access library information and programs online, visit <http://zblibrary.org/>.

BENNU Legal Services: BENNU has been working with ZBPL to provide free legal consultations. Andrew invited members to attend BENNU's educational seminars and round table discussions. Upcoming events include: Round Table Discussions - Weds. 3/17 Multicultural Marketing & Immigration Demystified Saturday March 20 from 10:30 to 11:30 a.m. All events will be held at BENNU Legal 28835 N. Herky Dr., Suite 104 Lake Bluff. For more information and to RSVP call 847-478-8200 x 208.

Lake County Workforce Development: Eva announced that due to a high volume of traffic, WIA funding (Workforce Investment Act) for the Lake County area is currently limited. There has been an increase in job listings across the board. Jobseekers who are interested in WIA funding are welcome to attend an information session. However, be advised that there is a significant waiting list for new applicants. Please take advantage of their additional resources for jobseekers including workshops, resume preparation sessions and onsite recruitment. A schedule of all events can be found at www.lakecountyjobcenter.com. Also visit their blog for additional job search tips <http://lccareerstoday.blogspot.com>.

Lake County Community Development: Peter spoke briefly about the county's ServicePoint system, which is also a collaborative case management tool. He explained three ways that ServicePoint can benefit social service collaboration countywide:

1. Case management information referral application.
2. Reporting
3. Define, document and adhere to best practices for each agency/group

YWCA: The Come Sign with Me program will be offered in Spanish on Thursday April 8 and 15 from 6:30 - 8:30 p.m. To register call 847-662-4247 as space is limited. YWCA Lake County offers free educational presentations and free or low cost mammograms. For information call 847-662-4247. The Annual Child Care Conference will be Saturday, April 17, at Abbott Conference Center, Abbott Park. For more information, visit <http://www.ywca.org/site/pp.asp?c=6dKIIWNtEnG&b=303883>.

YouthBuild Lake County: YouthBuild is prepping students to find jobs. Individuals interested in the program are encouraged to apply. YouthBuild offers a GED program for 18-24-year-olds and a union work program for 18-26-year-olds who already have their GED. Staff members are in need of volunteers to assist with their job readiness mock interview and live speaker series on 4/9 and 5/14 from 8:30 a.m. - 12:30 p.m. Contact Zandra zgenous@youthbuildlakecounty.org for more information or to assist with either series.

Partners for an Enriched Community (P.E.C.) Minutes - April 14, 2010

In attendance: **BENNU Legal Services:** Denisia Ott-Ilies, **Compass Christian Counseling:** Kelsie Newbrough, **CREW, Inc.:** Maggie Maxwell, Martha Palmer, **Lake County Health Department:** Susan Metzger, **Lake County Workforce Development:** Eva Locke, **LOVE INC:** Marlene Compton, Jacqui Franclemont, **Maristella:** Sonia Mares, **Vista Medical Center:** Heather Howard, **YouthBuild Lake County:** Zandra Genous, **YWCA:** Lori Deere, Elizabeth Rosiles, **Zion-Benton Public Library:** Susan Clark, **Zion-Benton Township High School:** Jenny Hoy, **Zion Park District:** Karen McElyea, **Zion Township:** Eunice Bridges, Adriana Ortiz

Maggie Maxwell, Facilitator, called the meeting to order at 11:20 AM and welcomed guests.

Adolescent Skills Program at Vista Health: Heather Howard provided a brief presentation about the Adolescent Skills Program she runs at Vista Medical Center West in Waukegan. The Adolescent Skills Program is an Intensive Outpatient Program for youth ages 12 - 17 (however, patients as young as 11 and as old as 18 have been admitted). A copy of the material she shared is included with the announcements. For additional information about this program, please visit www.vistahealth.com or contact Heather at 847-625-6032.

March Minutes: Motion from Karen McElyea to approve the minutes from March 10, 2010. Eunice Bridges seconded. Motion passed by unanimous vote of members present.

Introductions: This month we had two guests attend: Heather Howard from **Vista Medical Center West** and Denisia Ott-Ilies from **BENNU Legal Services**.

PEC Activity: The group was given the following questions to answer:

1. Name five other PEC members and the agencies they represent (please do not include members from your own agency).
2. Name three PEC member agencies that you could collaborate with to enhance the work you are doing.
3. Name one agency that you would like to see at the meetings more.

Members were given the opportunity to discuss these questions. The following organizations were requested to attend PEC: **Catholic Charities, Zion-Benton Ministerial Association, College of Lake County Adult Education Program, Salvation Army, Department of Human Services, Community Action Partnership, Habitat for Humanity and Zion City of Miracles.** Maggie will be sending invitations to the suggested agencies that are not members of PEC and will reach out to staff from current member organizations.

Book of the Month Club: Copies of *Rose's Story* are now available for anyone interested. Contact Maggie at maggiem@crewinc.org or 847-872-2811 if you would like to borrow the book. *Rose's Story* is also available through Interlibrary Loan.

Announcements are attached. Meeting adjourned at 12:35 p.m.

April 2010 PEC Announcements

Lake County Health Department: Susan announced that the Lake County Health Department will be creating school physical flyers. She will bring some to the next PEC meeting.

Zion Township: Summer Work Program applications are now available at Zion Township, Zion-Benton Public Library and Zion-Benton Township High School. Applications should be submitted to Zion Township no later than 4:30 p.m. on April 30th. The eighth annual Senior Resource Day will be held at Zion Park District's Leisure Center on Wednesday, April 28th from 8:30 a.m. to noon. Approximately 45 vendors will be there that day to talk with Zion seniors about their programs and services.

Vista Medical Center: Heather announced that Vista provides health related programs to the community, many of which are free. For more information, visit Vista's community relations page at: <http://www.vistahealth.com/Community%20Relations/Pages/Community%20Relations.aspx>.

Compass Christian Counseling: Kelsie will be offering a workshop on Saturday, April 17th from 9:00 a.m. to 4:00 p.m. at North Point Church called "Soul Healing Love." The cost is \$40 per couple. Kay is offering a workshop about coaching kids through anger on April 19th at North Point Church from 7:00 - 8:30 p.m. The cost is \$10 for individuals or \$15 per couple. For more information about these workshops and to register, contact Kelsie or Kay at 847-746-5524.

Lake County Workforce Development: Eva mentioned that the College of Lake County will be hosting its annual Job Marketplace on May 20th in Grayslake. Representatives from 75-100 different employers will be there. She also suggested an online event website that makes coordinating invites and RSVPs easier. If the event you are hosting is free, use of the website is also free. For more information visit: <http://www.eventbrite.com/>.

Zion-Benton Public Library: Susan announced that the Library will have tax forms available through the month of April. This is National Library Week. Take advantage of all the free programs and services available through the library including free computer classes!

Zion Park District: The Park District is offering a free 8 week program for individuals age 60 and up who have arthritis. Participants will meet Monday, Wednesday and Friday for an hour and a half with a certified instructor to exercise and learn about the benefits of physical activity. For more information or to sign up, call 847.746.5500.

Zion-Benton Township High School: Jenny announced that information about Mama's Run is now available online at: <http://www.zbchc.com/>. The race will be held Saturday, May 8. All proceeds will benefit Coalition for Healthy Communities' Healthy YOUTH. For more information for Footsteps for Families can be found at: <http://www.zbths.org/zbths/cwp/view.asp?A=3&Q=298847>. This race will be held Saturday, June 12 at Zion-Benton Township High School.

YWCA: Elizabeth mentioned that she will be hosting an osteoporosis workshop on April 22 and 29 in the Bradbury Room at Waukegan Public Library from 10:00 - 11:00 a.m. This is a free event. Lori announced that their annual Women's Health Fair will be held Saturday, June 12 from 9:00 a.m. to 4:00 p.m. There will not be a health fair in October this year. There will be a Medicare workshop at Park Place Senior Center on April 20 from 12:00 - 2:00 p.m.

YouthBuild Lake County: Staff members are still in need of volunteers to assist with their job readiness mock interview and live speaker series on 5/14 from 8:30 a.m. - 12:30 p.m. Contact Zandra zgenous@youthbuil lakecounty.org if you would like to help. YouthBuild's 2010 Spring Benefit is the *Billy Elliot* musical in Chicago. The event will be held Saturday, May 1. For more information and to purchase musical tickets or raffle tickets, visit: <http://youthbuil lakecounty.org/events.htm>.

Maristella: Maristella is hosting a fashion show and silent auction on Saturday, May 1 at Country Squire in Grayslake. For registration information, visit: <http://www.maristella.org/evnt.htm>. If you would like to donate something for the silent auction, please contact Sonia. They are also having an event at Chuck-E-Cheese in Vernon Hills on May 26 from 3:00 - 9:00 p.m. Sonia can be reached at 847-367-5360.

BENNU Legal Services: BENNU has been working with ZBPL to provide free legal consultations on May 11 and June 8 from 12:30 - 4:30 p.m. at ZBPL. For more information, contact BENNU directly at 847-478-8200.

Partners for an Enriched Community (P.E.C.) Minutes - May 12, 2010

In attendance: A Safe Place: Caprice Killingsworth, **BENNU Legal Services:** Andrew Sagartz, **Benton Township:** Jan Suthard, **CareNet Family Resource Center:** Leah LaBelle, **Compass Christian Counseling:** Kelsie Newbrough, **CREW, Inc.:** Maggie Maxwell, Martha Palmer, **Lake County Adult Learning Connection:** Barbara Babb, Sari Oosta, Laura Sherwood, **Maristella:** Sonia Mares, **Salvation Army:** Captain William Holman, **Vista Medical Center:** Terry Barrett, **YouthBuild Lake County:** Zandra Genous, **YWCA:** Lori Deere, **Zion-Benton Public Library:** Susan Clark, Nann Blaine-Hilyard, **Zion District #6:** Grace Robinson, **Zion Township:** Eunice Bridges, Adriana Ortiz

Maggie Maxwell, Facilitator, called the meeting to order at 11:35 a.m. and welcomed guests.

April Minutes: Motion from Susan Clark to approve the minutes from April 14, 2010. Sonia Mares seconded. Motion passed by unanimous vote of members present.

Introductions: This month we had five guests attend: Leah LaBelle from **CareNet Family Resource Center**, Barbara Babb, Sari Oosta, Laura Sherwood from **Lake County Adult Learning Connection** and Terry Barrett from **Vista Medical Center**.

Adult Literacy in Lake County: Barbara, Sari and Laura briefly spoke about the programs and services available through the College of Lake County and Waukegan Public Library's literacy program. They also discussed opportunities for tutor training and tutoring programs in the Zion-Benton Community.

One-on-One Tutoring: One-on-one tutoring is available for Lake County residents in need of assistance with reading, writing, math or English. Individuals interested in becoming a tutor OR working with a tutor may contact Barbara Babb at 847-623-2041 x 222.

Classroom Tutoring: Laura Sherwood recruits and trains tutors for classroom settings through the College of Lake County. She can be reached at 847-543-2327.

ESL Tutoring & Family Literacy: Sari Oosta coordinates ESL tutor training for those interested in teaching students English reading and writing skills. In addition, she serves as the Family Literacy coordinator for the College of Lake County. A family literacy class is held at Zion Benton Public Library for parents interested in earning their GED. While parents are working toward their GED, children are in educational childcare. Once a week parents and children participate in a PACT (parent and child together) activity. Families also have an opportunity to enjoy story times with librarians from their community's library. Children must be between the ages of 0-5. Contact Sari Oosta at 847-543-2327.

For more information about the Lake County Adult Learning Connection and all of its programs, visit: www.adultlearningconnection.org.

Book of the Month Club: Maggie mentioned that we will discuss *Rose's Story* at next month's PEC meeting. Contact Maggie at maggiem@crewinc.org or 847-872-2811 if you would like to borrow the book. *Rose's Story* is also available through Interlibrary Loan.

Announcements are attached. Meeting adjourned at 12:45 p.m.

May 2010 PEC Announcements

YouthBuild Lake County: Zandra reported that YouthBuild's 2010 Spring Benefit was a big success. They are currently working on acquiring books for their own YouthBuild library. Contact Zandra at 847-473-3483 if you would like to donate novels for 18-24 year old men and women.

YWCA: Lori announced that a number of workshops will be held as part of National Women's Health Week.

5/22 Spanish "Osteoporosis" workshop 10:00 a.m. - 11:00 a.m. Waukegan Library

To register please call Elizabeth or Lori at 847-662-4247 ext. 117 or 134. YWCA's annual Women's Health Fair will be held Saturday, June 12 from 10:00 a.m. to 2:00 p.m. at the Belvidere Mall in Waukegan. The Lake Forest Care Coach will no longer be doing osteoporosis screenings as they are now focusing on smoking cessation.

BENNU: BENNU will be hosting another series of round table discussions.

5/19	"My Employee is Illegal"	7:30 a.m. at BENNU Legal Services, Lake Bluff
5/22	"Immigration Demystified"	10:00 - 11:00 a.m. at BENNU Legal Services, Lake Bluff
6/9	"Immigration Demystified"	7:30 a.m. at BENNU Legal Services, Lake Bluff
6/16	"Aliens Among Us - The Economic Impact of Immigrants"	7:30 a.m. at BENNU Legal Services, Lake Bluff

In addition, they are offering on-site seminars at Zion-Benton Public Library. The next seminar will be June 8 from 12:30 - 4:30 p.m. For more information, contact BENNU directly at 847-478-8200. Lastly, they are in need of computers for training purposes. Contact Andrew (asagartz@bennulegal.org) if you would like to make a donation.

Zion-Benton Public Library: Nann announced that ZBTHS is hosting Footsteps for Families on Saturday, June 12 from 3:00 - 10:00 p.m. All funds raised at this event will benefit Assistance in Healthcare. For more information or to learn how you can participate, visit www.zbths.org, email footsteps@zbths.org or call 847-731-9792. The Library's Partners in Reading campaign is in full swing. To learn more or to donate online, visit www.zblibrary.org. On Wednesday, May 26 the Library will offer a Plant Clinic. Master gardeners from the University of Illinois extension will be available to answer your plant and gardening questions from 10:00 a.m. - 2:00 p.m.

Salvation Army: Summer camp will be starting in June for youth ages 5-18. Those who have a medical card may attend camp for free. In addition, the Salvation Army's music camps will offer instrumental and vocal classes. The main office is in the process of expanding its facility by 20,000 square feet. Salvation Army is working on a partnership with the Mexican Consulate to receive additional funding toward these efforts. The new space will have computer labs. Please encourage individuals in need of assistance to call on Fridays at 10:00 a.m.

Compass Christian Counseling: A variety of workshops are being offered through Compass Christian Counseling. For more information and to register, visit <http://compasschristiancounseling.com/rates.htm> or contact Kelsie at 847-746-5524.

Vista Medical Center: Terry stated that he serves as the community contact for Vista Medical Center West. On June 8 and 9, there will be a state board meeting to discuss plans to build a level two trauma center in the Lake Villa area.

CareNet Family Resource Center: Leah LaBelle is serving as the interim office manager at CareNet. The Annual Walk for Life will be held May 15. This is one of CareNet's largest fundraisers.

Maristella: Sonia announced that the fashion show had a good turnout. One June 12, they will be having their Annual Poker Run. A Chevy Aveo will be raffled. Tickets can be purchased for \$20. On May 26, they will be hosting a small fundraiser at Chuck E. Cheese in Vernon Hills on May 26 from 3:00 - 9:00 p.m. For more information, contact Sonia at 847-367-5360.

Zion Township: 168 seniors attended the eighth annual Senior Resource Day at Zion Park District's Leisure Center. 48 vendors participated at this year's event. The application deadline for Summer Work Program was Friday, April 30. Interviews will be taking place later this month. The Senior Prom will be held Saturday, May 15 from 5-10:00 p.m. A picnic will follow on Sunday from 11:00 a.m. - 4:00 p.m.

Lake County Workforce Development: Job Marketplace will be held May 20. For more information, visit <http://www.lakecountyil.gov/WorkforceDevelopment/Documents/JMP%20Flyer%202010.pdf>

CREW, Inc.: Maggie announced that the Red Cross has an AmeriCorps volunteer who is serving the Zion-Benton community through August 2010. She is able to provide a number of trainings free of charge. CREW is partnering with New Tech to offer CPR certification and first aid to the ZB community. **The next PEC meeting will be held at Zion-Benton Public Library instead of New Tech.**

Partners for an Enriched Community (P.E.C.) Minutes - June 9, 2010

A big thank you to Zion-Benton Public Library for hosting us this month!

In attendance: **A Safe Place:** Concie Fowler, Caprice Killingsworth, **BENNU Legal Services:** Berenice Uribe, **Benton Township:** Jan Suthard, **CareNet Family Resource Center:** Leah LaBelle, **Catholic Charities:** David Nicholson-Klingerman, **Compass Christian Counseling:** Kelsie Newbrough, Kay Swatkowski, **CREW, Inc.:** Maggie Maxwell, **Lake County Community Development:** Peter Duggan, **Lake County Workforce Development:** Eva Locke, **LOVE INC:** Marlene Compton, Jacqui Franclemont, **Nicasa:** Mary Henderson, **Salvation Army:** Rebecca Friede, Captain William Holman, **SER Fair Housing Center:** Megan Harrington, **Star Hospice:** Barb Bailey, **YouthBuild Lake County:** Zandra Genous, **Zion-Benton Public Library:** Nann Blaine-Hilyard, Susan Clark, **Zion-Benton Township High School:** Jenny Hoy, **Zion Park District:** Karen McElyea, **Zion Township:** Eunice Bridges, Cheri Ditzig

Maggie Maxwell, Facilitator, called the meeting to order at 11:30 AM and welcomed guests.

May Minutes: Motion from Jan Suthard to approve the minutes from May 12, 2010. Eunice Bridges seconded. Motion passed by unanimous vote of members present.

Introductions: This month we had three guests attend: Mary Henderson from **Nicasa**, Concie Fowler from **A Safe Place** and Barb Bailey from **Star Hospice**.

Maximizing Opportunities: Cheri shared the value of being strategic for the two-hour meeting in planning, prior to the meeting, who to sit next to and who to network with in regards to situations that come up during the month for each person's clients. The goal of the meeting is to make each member's job easier with having a wider network of solutions to draw from.

Lake County Service Point: Cheri explained that she was chosen to be part of a leadership task force established by The Lake County Community Foundation to explore ways to work "smarter, not harder" county-wide. She encouraged members to use each PEC meeting to its fullest potential by networking during lunch and bringing questions/opportunities to the group. Cheri reminded everyone that PEC is ahead of the curve when it comes to county-wide collaboration and that her participation in the leadership task force and the coalition's implementation of Service Point reaffirm the need for this important work.

Peter Duggan gave a demonstration of the Service Point system for PEC members. Service Point is a human services focused case management tool. The goal of implementing this system county-wide is to move residents in need toward self-sufficiency by providing a coordinated, collaborative continuum of care. Members had the opportunity to ask questions about the system's capabilities and security as well as how Service Point can be tailored to fit the specific needs of each agency. Peter will be presenting a demonstration of Service Point at The Lake County Community Foundation's Leadership Task Force meeting on June 15th.

Zion City of Miracles: Each year, City of Miracles International has a series of festivals across the country and abroad to develop stronger communities. **This year, Zion "City of Miracles" will be held on Saturday, August 14th from 10:00 a.m. - 6:00 p.m.** PEC participates by setting up booths for families to visit to receive information about the services and resources available in their community. The schools do all of the registration for the event. The churches collaborate to provide children with the backpacks and school supplies they need to be successful academically. If your organization is interested in participating, please contact Maggie as soon as possible. For additional information, please visit www.cityofmiracles.com.

Book of the Month Club: Maggie asked the group to consider the following questions about *Rose's Story*.

- How did *Rose's Story* demonstrate the impact blaming the victim has on an individual within the social welfare system?
- What limitations to the welfare system did *Rose's Story* uncover?
- How does *Rose's Story* demonstrate the value of understanding poverty from the perspective of those who experience it rather than from one's own?

Please e-mail Maggie suggestions for next month's book.

Announcements are attached. Meeting adjourned at 1:00 p.m.

June 2010 PEC Announcements

SER Fair Housing Center of Lake County: Megan announced that she has new staff working with her at the Fair Housing Center.

CREW: CREW is doing some restructuring within both divisions. John Rivers has retired from the organization. CREW's Substance Abuse Counseling and Anger Management Division is looking into partnering with Nicasa in some capacity.

Zion-Benton Public Library: The Library's summer reading program begins June 12th. In addition, there are a number of workshops and programs coming up including:

- Find a Job in the Modern Market on Tuesday, July 20 6:30 - 8:00 p.m.
- Know Your Rights presented by BENNU Legal Services on Monday, July 12 at 6:30 p.m.
- Computer Classes & more!

The 2010 Partners in Reading Campaign is in full swing and the Library needs your help to continue to provide the community with programs and resources. For additional information about all the Library has to offer, visit www.zblibrary.org.

Nann announced that the Coalition for Healthy Communities' Annual Coalition Caddie Classic Golf Outing is Friday, August 20th at Shiloh Park Golf Course beginning at 2:00 p.m. Contact Rich Walker at 847-746-5500 or Judy Mackey at 847-746-4014 for more information and to sign up.

Zion Park District: Zion Park District's summer activity guide is now available. For information about special events, summer camp and activities for all ages, please visit www.zionparkdistrict.com or call 847-746-5500.

Zion Benton Children's Services: Theresa Mendoza, office manager for ZBCS, introduced herself to the group and reminded members the clinic is open for exams for children ages 4-18 who reside in Winthrop Harbor, Beach Park or Zion. The exams are free to those who have medical cards and cost \$20 for those without. Contact Theresa at 847-872-9227 to schedule an appointment or get additional information.

Lake County Workforce Development: Eva announced that the Job Center of Lake County is hosting speaker Bonnie Schirato who will be presenting "What Do Employers Want" on June 16th in Waukegan and June 23rd in Grayslake. On June 15th the Job Center is offering "Tips & Tricks for Your Job Search" from 10:00 a.m. - 12:00 p.m. For details about these events or to sign up, visit www.jobcenterlakecounty.org. Employee Connections, Inc. is hosting a job fair on Saturday, June 12th at Shiloh Baptist Church in Waukegan from 9:00 a.m. - 5:00 p.m. Eligible individuals may participate in this Put Illinois to Work program where trainee-workers are paid subsidized wages of \$10 per hour. Call 847-360-7177 to learn more about eligibility criteria or visit www.putillinoistowork.illinois.gov. The College of Lake County still has a number of openings available for individuals interested in free ESL classes. Contact the college at 847-543-2000 to register.

Nicasa: Nicasa advocates for families and assists those with children under the age of 18 to prevent them from having Department of Children and Families Services intervene. Counseling, vocational programs as well as several other services are provided. For details, call 847-546-6450.

Zion-Benton Township High School: Jenny announced that they had over 600 seniors graduate last week. The first annual Footsteps for Families event will be held this Saturday, June 12th from 3:00 - 10:00 p.m. More information for Footsteps for Families can be found at:
<http://www.zbths.org/zbths/cwp/view.asp?A=3&Q=298847>.

Star Hospice: Star Hospice operates out of Vista Medical Center West. Barb Bailey shared brochures about Star Hospice's services and explained that there are a lot of misconceptions about hospice care. Referrals are not only accepted from physicians but also family members and friends. Contact Star Hospice staff at 847-360-2220.

CareNet Family Resource Center: Leah announced that they are in need of formula. She can be reached at 847-731-8370.

Compass Christian Counseling: Kelsie is facilitating a seminar called "Recovering from Loss & Grief" from May 20th - June 24th. Registration costs \$15 per individual. For more information contact Kelsie at 847-746-5524.

Salvation Army: Captain Holman stated that they are moving forward with their building project which will not only add to their church but also to several youth programs they offer. Rebecca announced that youth ages 8-12 can sign up for summer camp through the Salvation Army. Children with a medical card may attend camp for free. Those without may attend for a \$50 fee per week. Camp begins on June 21st and will end in July. Applications are due one week prior to the session a child signs up to attend. Applications can be found online at www.sawaukegan.org. Their regular band and character building programs have finished for the summer. Lastly, they have exhausted the first half of their EFSP funds. Individuals are encouraged to check back in July.

Catholic Charities: David stated that Catholic Charities can assist individuals in applying for food stamps through the SNAP program. Those interested should call 847-782-4000 or visit the food pantry to sign up.

YouthBuild: YouthBuild is recruiting students ages 18-24 for the GED and construction program. Individuals ages 18-26 who already have a GED or high school diploma and an interest in construction are encouraged to contact the agency at 847-473-3483. Zandra announced that they are planning to implement a Bridge to College program for 18-26 year olds who are interested in pursuing a career in manufacturing. Participants would become enrolled in the College of Lake County's manufacturing degree program. They are still looking for gently used a new books for a variety of reading levels to fill their library. Contact Zandra if you would like to make a donation.

BENNU Legal Services: Berenice stated that BENNU has established a number of community partnerships across the area including one here in Zion. See the announcements from Zion-Benton Public Library for details regarding upcoming workshops. For more information, contact BENNU directly at 847-478-8200.

Partners for an Enriched Community (P.E.C.) Minutes - July 14, 2010

In attendance: American Red Cross: Jackie Dempsey, Jennifer Foster, CareNet Family Resource Center: Leah LaBelle, City of Miracles: Arlena Taylor, CREW, Inc.: Maggie Maxwell, Lake County Adult Learning Connection: Barbara Babb, Lake County Workforce Development: Eva Locke, Love INC: Jacqui Franclemont, Maristella: Sonia Mares, Nicasa: Mary Henderson, RESPOND: Luke Mudd, SER Fair Housing Center: Megan Harrington, YouthBuild Lake County: Zandra Genous, Zion-Benton Public Library: Susan Clark, Sarah Covey, Zion Park District: Karen McElyea, Zion Township: Cheri Ditzig

Maggie Maxwell, Facilitator, called the meeting to order at 11:30 AM and welcomed guests.

June Minutes: Motion from Cheri Ditzig to approve the minutes from June 9, 2010. Jacqui Franclemont seconded. Motion passed by unanimous vote of members present.

Introductions: This month we had four guests attend: American Red Cross: Jackie Dempsey, Jennifer Foster, City of Miracles: Arlena Taylor and Most Blessed Trinity/RESPOND: Luke Mudd.

Zion City of Miracles: Arlena Taylor informed the group that City of Miracles International is in its twelfth season of sponsoring festivals. Zion City of Miracles was started in 2005. The purpose of the festivals is to build community awareness about the social and economic resources available in the area. These festivals are provided to the public free of charge. This year they will be held on the following dates:

July 31, 2010, 10 a.m. - 6:00 p.m. 12th Annual Walnut Street Festival - Waukegan

August 14, 2010, 10 a.m. - 6:00 p.m. Zion "City of Miracles" Festival - Zion Township

August 28, 2010 10 a.m. - 6:00 p.m. A Heart for Park City Festival - Park City

The group reviewed the festival handout that is given to participants. Arlena will be making updates for next month. This year, the group hopes to have a survey so participants and agencies can provide feedback. Arlena mentioned that agencies that are unable to pay the fee to participate in the festival are encouraged to speak with her as she is willing to work with each agency individually. Last year, over 23,000 people attended the festivals. The community of Zion served approximately 2000 adults and their families. This year the goal is to get volunteers to go with families so they visit the resource tables that most appropriately fit their needs and interests. For more information, contact Arlena at zionwalnutstreetfestivals@yahoo.com.

AmeriCorps and Red Cross: Jackie Dempsey briefly discussed some of the services provided by the American Red Cross to this community. Jennifer Foster, an AmeriCorps volunteer who is placed at Red Cross, is assigned to provide a variety of trainings to members of Zion and other areas. Jennifer can provide health and safety classes to residents free of charge. Babysitter's certification is also offered and only requires a \$15 book fee. The Family Caregiving training is a seven-module class. For details regarding AmeriCorps, visit www.myamericorps.gov.

Book of the Month Club: Maggie recommended a book about servant leadership for our next book of the month club pick. She is currently looking into getting copies of *Practicing Servant Leadership: Succeeding Through Trust, Bravery and Forgiveness* (Ed. Larry C. Spears and Michele Lawrence). The group will determine at the August meeting if this is something they would like to read.

Announcements are attached. Meeting adjourned at 1:08 p.m.

July 2010 PEC Announcements

Lake County Adult Learning Connection: Barb mentioned that there are a number of literacy services available to Zion residents. LCALC partners with the College of Lake County to provide Adult Basic Education and GED tutoring and classes to students free of charge. In Zion, students are able to work with tutors one-on-one at Zion-Benton Public Library or other public areas. In addition, Family Literacy is offered at the Library to parents who have children ages 0 - 5. The program is in need of more volunteers who are willing to tutor in Zion. For more information or to sign up for tutor training, call Barbara Babb at 847-623-2041 x 222.

Maristella: Sonia announced that the agency is one month away from drawing a winner of a 2005 Chevy Aveo. Tickets can be purchased through her for \$20.00 a piece. The raffle will be held Sunday, August 15th at 2:00 p.m. at Maristella. Call Sonia for tickets or information 847-367-5360. The Legislative Breakfast Committee is in need of sponsors. The breakfast will be held on September 17th at Illinois Beach State Park at 7:00 a.m. Tickets are \$25.00 per person.

SER Fair Housing of Lake County: Megan distributed the agency's new brochures. SER has a number of new staff.

Zion Park District: Karen announced that the Jubilee Days 5K run will be held on September 4th. For details about the race or to register, visit www.zionparkdistrict.com or call 847-746-5500. The Boys and Girls Club 8K bike race will also be that day. To sign up, contact Jack Senter, event coordinator, at jhsenter@yahoo.com or 224-441-2573.

Zion Township: Cheri updated the group about Service Point and Pearce Community Resource Center. Maggie has been working with Peter to learn the Service Point system so we can begin training members soon. Cheri met with the new business manager at ZBTHS to discuss rental options for tenants at Pearce Community Resource Center. Those interested in renting space may either fully rent the space or utilize a collaborative office one day a week.

Lake County Workforce Development: Eva mentioned that Workforce Development is also reviewing Service Point for their resource room. The Summer Work Program is in full swing for the county. The Waukegan Job Center is currently down to one unemployment professional at the office on Tuesdays and Wednesdays. The Grayslake office processes insurance. WIA training is taking place. However there is a long waitlist. Those interested must attend an information session prior to the training. Contact Eva 847-377-3456 to get the most up-to-date information about the programs and workshops being offered each month. *Workforce Development does not fund transportation except for WIA involved clients.

Nicasa: Mary announced that Nicasa is now partnering with CREW to provide management services. Nicasa has been chosen as a family advocacy center for the state. For more information, call 847-546-6450 and ask about the family advocacy program.

Most Blessed Trinity: Luke stated that MBT provides a soup kitchen, food pantry, PADS location, immigration center, legal services and general and domestic violence counseling. He discussed the coalition that has been formed in Waukegan called RESPOND. The focus of this group is similar to PEC and includes relationship building and an educational component. The group used to meet on a monthly basis. Other RESPOND members will be attending next month's PEC meeting. Luke can be reached at 847-623-2655.

CareNet Family Resource Center: Leah announced that the center's hours are Mondays from 11:00 a.m. - 7:00 p.m., Wednesdays from 11:00 a.m. - 6:00 p.m. and Thursdays from 10:00 a.m. - 2:00 p.m. The organization is focused on assisting pregnant individuals or couples, especially new parents by providing them with the necessary information to make the best decisions for the future.

Zion-Benton Public Library: Susan announced that Family Literacy classes will begin in August. Space is still available and families who qualify may contact Sari Oosta at CLC 847-543-2317. Sarah Covey stated that the Library received a grant allowing her to have a five part book series that will focus on African American history through literature. Registration is requested. Please call 847-872-4680 x 4 or visit www.zblibrary.info for additional information and to sign up. The National Suburban Library System has downsized and now provides van delivery services only. This impacts the Interlibrary Loan program.

Love INC: Jacqui announced that LOVE INC's clothing closet has been closed due to donations being down 44% this past year. Furniture is still available. The agency will be changing its name to Love INC Lake County Northeast effective this fall.

Continuing Education Opportunities:

Cheri recommended that members visit the UW Parkside website to see a listing of their continuing education courses. The University provides a number of trainings/classes on a variety of topics including ethics, collaboration and measuring outcomes. Visit <http://www.uwp.edu/departments/community.partnerships/NDConferencesWorkshops.cfm>.

Partners for an Enriched Community (P.E.C.) Minutes - August 11, 2010

In attendance: A Safe Place: Caprice Killingsworth, **BENNU Legal Services:** Andrew Sagartz, **Benton Township:** Jan Suthard, **Catholic Charities:** Terri Denny, **ChildServ:** Samantha Freeman, **Compass Christian Counseling:** Kelsie Newbrough, Kay Swatkowski, **Family Resource Center:** Brenda Benegas, Doug Carlson, Leah LaBelle, **CREW, Inc.:** Rebecca Craig (CREW/Nicasa), Maggie Maxwell, **Lake County Adult Learning Connection:** Laura Sherwood, **Lake County Workforce Development:** Reggie Gaines, **Love INC:** Jacqui Franclemont, **RESPOND:** Luke Mudd, Carmen Patlan, **SER Fair Housing Center:** Celia Benitez, Megan Harrington, **Teen MOPS:** Jean Studebaker, **The CHARMM'D Foundation:** Gene Salvadalena, **YWCA Lake County:** Joy Bah, **Zion-Benton Public Library:** Susan Clark, Nann Hilyard, **ZBTHS:** Jenny Hoy, Mark Stateler, **Zion Park District:** Karen McElyea, **Zion Township:** Eunice Bridges, Adriana Ortiz

Maggie Maxwell, Facilitator, called the meeting to order at 11:30 AM and welcomed guests.

July Minutes: Motion from Karen McElyea to approve the minutes from July 14, 2010. Jacqui Franclemont seconded. Motion passed by unanimous vote of members present.

Introductions: This month we had five guests attend: **Catholic Charities:** Terri Denny, **Most Blessed Trinity/RESPOND:** Luke Mudd, Carmen Patlan, **SER Fair Housing Center:** Celia Benitez, **The CHARMM'D Foundation:** Gene Salvadalena.

RESPOND: Terri Denny from Catholic Charities and Luke Mudd and Carmen Patlan from Most Blessed Trinity spoke briefly about RESPOND (Respecting Every Single Person Through Outreach Networking and Diversity). This group was established in Waukegan but focuses countywide to streamline, collaborate and network social services. Currently, RESPOND is no longer meeting regularly. However, there is interest in establishing coalitions like RESPOND and PEC in other pockets of Lake County.

Zion City of Miracles: Maggie reminded members that the City of Miracles is on Saturday, August 14 from 10:00 a.m. - 6:00 p.m. A table and chairs will be provided for participants. Organization representatives can meet at the welcome tent before 10:00 a.m. to sign in and receive additional information about the day's schedule of events.

Book of the Month Club: Maggie passed a copy of *Practicing Servant Leadership: Succeeding Through Trust, Bravery and Forgiveness* (Ed. Larry C. Spears and Michele Lawrence) around for members to look through. The group agreed that this was a good choice. Copies are available to checkout through interlibrary loan or for purchase on Amazon.

Announcements are attached. Meeting adjourned at 1:00 p.m.

August 2010 PEC Announcements

Family Resource Center: Doug Carlson explained that CareNet has become Family Resource Center effective July 5th. The center is still housed in the same location within Pearce Community Resource Center in Zion. And they have welcomed back Brenda Benegas as center director. Leah LaBelle volunteers as office administrator. They are having an open house on Friday, August 27th from 11:00 a.m. - 2:00 p.m.

ZBTHS: Jenny introduced Mark Stateler, Division Chair for Alternative Programming at the High School. The hallway across from CREW, Inc. within Pearce now houses the Zion Alternative Program (ZAP). There are approximately 100 students in all three of the High School's alternative programs.

The CHARMM'D Foundation: Gene Salvadalena introduced himself and distributed fliers for an upcoming community event at ZB Public Library on September 22nd. An Evening With Grace Lichenstein (Part 2) is an adult focused dialogue where community members can learn how to enhance their communication skills. The Foundation offers free resources to communities in an effort to build social and emotional skill sets. There are a number of opportunities for continuing education and discussion groups. For details about their September 22nd event visit www.charmmdfoundation.org.

ZBPL: The Library will be sending out its newsletter after Labor Day. They will be having their tenth annual celebration of Librarypolooza on September 25th from 9 a.m.- 1 p.m. The newsletter highlights their upcoming book sale, craft show and book discussion series.

ChildServ: Samantha announced that they are in need of foster parents. Those interested can attend an informational meeting on October 7 or December 9. For details, email Samantha at sfreeman@childserv.org.

SER Fair Housing: Megan stated that she and her staff have been conducting several investigations of fair housing violations in the area. They have also been doing a number of outreach presentations. If you are interested in having them do one for your organization, contact Megan at mharrington@serlake.org.

BENNU: Andrew announced that BENNU has launched a new look to rebrand their organization, thanks to the help of their dedicated volunteers! They had a volunteer appreciation event on August 10th. Visit their website: www.bennulegal.org for details about upcoming events. BENNU is in need of laptops for their volunteers. If you would like to donate one, contact Andrew at asagartz@bennulegal.org.

Love INC: Jacqui stated that there have been several rumors that Love INC is closed. She assured the group that they are still open. She and Spark are now staffing the agency. The agency's name will change to **Love INC Lake County Northeast**. There is a Love INC Lake County Southwest that will be serving from Round Lake to the border and Mundelein to the border. They will begin operation September 9. If a family in need contacts us from that area, we have the ability to forward the call to the new Love INC affiliate. Also, there is a planned back to school clothing distribution day. Verified clients from Love INC will need to call our help center for details and available times. This will be sponsored by one of our churches. Please have families contact Love INC's help center between 10:00am and 1:00pm Monday through Friday for further details. **This clothing distribution day will be for Zion/Benton Township families only at the present time.**

Compass Christian Counseling: Kelsie will be offering Recovering From Grief and Loss in September. For details, contact her at kelsie@compasschristiancounseling.com.

Zion Park District: Karen announced that the park district newsletter is now available. Upcoming events include a 5K and bike race on September 5th. For details, visit www.zionparkdistrict.com.

CREW/Nicasa: Rebecca explained CREW and Nicasa's partnership to provide anger management evaluations and classes. For details, contact CREW at 847-872-2830.

Lake County Adult Learning Connection: Registration for Family Literacy is now taking place. This program is offered at the Library to parents who have children ages 0 - 5. Families who are interested can contact the College of Lake County's Adult Education department at 847-543-2024. Waukegan Public Library is now offering free open lab on Wednesdays in the literacy suite. On October 2nd, LCALLC will have its annual Walk for Literacy at Van Patten woods. For information, visit www.adultlearningconnection.org.

Zion Township: The Summer Work Program is now over. This year 93 youth participated. Of that group, 90 kids successfully completed the program. A picnic was held on July 30th to celebration program completion. On August 25th at ZBPL, seniors can participate in the Secretary of State's Mobile Driving Services event. To register, contact the Township at 847-872-2811.

YWCA: Joy stated that the Y will be hosting a Race Against Racism on September 11th at Independence Grove. The Parent Services department will be offering a life skills workshop at Waukegan Public Library on September 9th. A positive parenting class will be held at the YWCA on September 7th. On Thursday, August 19th at 9:30 a.m. cancer survivors can participate in a Day of Sharing. The YWCA provides referrals on a sliding fee for families in need of care providers. For information on all of these programs visit:
<http://www.ywca.org/site/pp.asp?c=6dKIWNtEnG&b=255251>.

Benton Township: Jan announced that the Township will offer vaccines for flue and pneumonia on September 16th from 8:30-3:30. Call 847-746-2100 to sign up. Flu shots are \$24.99. Pneumonia vaccines cost \$49.99. The Lake Forest Care Coach will be at the Township for screenings from 10:00 a.m. - 2:00 p.m. on October 13th.

Lake County Workforce Development: Reggie announced that WE CARE Senior Caregiver Services, Inc. is recruiting at the Waukegan Job Center on August 20th from 11:00 a.m. - 1:00 p.m. Contact Eva 847-377-3456 for details.

Partners for an Enriched Community (P.E.C.) Minutes - September 8, 2010

In attendance: A Safe Place: Caprice Killingsworth, Benton Township: Jan Suthard, Catholic Charities: David Nicholson-Klingerman, The CHARMM'D Foundation: Gene Salvadalena, ChildServ: Samantha Freeman, Compass Christian Counseling: Kelsie Newbrough, CREW/ZT/Nicasa: Cheri Ditzig, Grace Gamboa, Maggie Morales, Martha Palmer, Family Resource Center: Leah LaBelle, Love INC: Jacqui Franclemont, Maristella: Sonia Mares, Teen MOPS: Jean Studebaker, YWCA: Elizabeth Rosiles, Zion-Benton Public Library: Susan Clark, Zion-Benton Township High School: Jenny Hoy, Zion Park District: Karen McElyea, Zion Township: Eunice Bridges, Adriana Ortiz

Maggie Morales, Facilitator, called the meeting to order at 11:30 AM and welcomed guests.

August Minutes: Motion from Jan Suthard to approve the minutes from August 11, 2010. Eunice Bridges seconded. Motion passed by unanimous vote of members present.

Zion City of Miracles Recap: Cheri stated that the weather was perfect for the event. The day went very smoothly. Backpacks were put together for Zion, Beach Park and Winthrop Harbor school children. There were enough for everyone. 1600 backpacks were given out and there are still extras. If anyone needs backpacks for elementary aged students, please stop by or contact the Township at 847-872-2811.

Cheri mentioned that there will be a meeting organized through United Way to discuss how we can address this need across the county in an organized way that reduces waste. For details, contact Cheri at 847-872-2811.

Social/Emotional Skill Training: Gene reintroduced himself and spoke about The CHARMM'D Foundation. Their focus is on relationship and communication skills. He stated that they are very intentional about working with the adult community as a foundation to reach out to youth as well. The CHARMM'D Foundation has five staff members. Part of Gene's job is to work with people to recognize the skills that they have and help them think about ways to improve themselves in the social and emotional skills area. The CHARMM'D Foundation does work in the Zion community through Coalition for Healthy Communities and ZB is Me as well as in the schools and community at large.

The Foundation has a number of resources available for free. For details and to see additional information, visit their website at: <http://www.charmmdfoundation.org/>. Gene gave a short presentation about additional activities the Foundation is able to do to help people build their social and emotional skill sets both professionally and personally.

Gene asked the group if they would be interested in doing these kinds of activities. He passed around a checklist for members to choose which topics they are most interested in exploring. Members asked if Gene is available to work with staff from their respective organizations. He is happy to do so and can be reached via e-mail at: gene@tbgfoundations.org. The group will focus on conflict resolution during part of next month's PEC meeting.

On September 22nd at Zion Benton Public Library the Foundation will be bringing Grace Lichenstein back for another workshop on effective communication called, "Getting Out of Our Own Way."

Announcements are attached. Meeting adjourned at 12:45 p.m.

September Meeting Announcements

ChildServ: Samantha stated that their organization is in need of foster parents for their foster care program. Contact Samantha at sfreeman@childserv.org or 773-693-0300.

Family Resource Center: Leah stated that Family Resource Center of Zion will be hosting their 1st Annual Fundraising Banquet on Thursday, October 7th from 7-9 p.m. at Christ Community Church. For more information call 847-731-8370 or e-mail Leah at LeahFRC@yahoo.com.

YWCA Lake County: Elizabeth announced that there will be a Spanish workshop about Breast Cancer at Zion-Benton Public Library from 6:30 - 7:30 p.m. on September 21st. The class is free and will focus on detection and prevention. Contact Elizabeth at rosilese@ywcakelakecountyil.org or 847-662-4247 x 117 with questions or to register.

The YWCA's Life Skills class is FREE for parents who want to learn new skills and strategies to have good communication with their kids. The English class meets on September 16, 23 and 30 from 6:30 - 8:30 p.m. The Spanish class is offered at the same time on September 7, 14, 21, 28 and October 5 and 12. To register, call Elvira at 847-662-4247 x 125.

A Safe Place: Caprice Killingsworth stated that there are two positions open with A Safe Place. Details can be found on their website. If you know anyone who may be interested, please have them contact A Safe Place. They will be having a couple of open houses on October 21, November 18 and December 7 from 6:30 - 8:30 p.m. at their Zion location. The website is www.asafeplaceforhelp.org.

Zion Park District: Karen stated there is a new program beginning Monday, September 20 - November 12. The program is called Fit and Strong and will be held Monday, Wednesday and Friday from 10:30 a.m. - noon. Participants must attend regularly as this is part of a study through the University of Chicago. The program is free. Call the Park District 847-746-5500 with questions and to sign up. This information is listed in the Park District's brochure. Space is limited to 20 participants.

Maristella: Sonia announced that the car raffle winner was a woman from the art fair in Libertyville. The car went to the woman's 16-year-old son.

If you are a co-sponsor for the Legislative Breakfast, please you're your information to Sonia Mares at maristella_1998@yahoo.com. Some of the candidates who are running this year will have an opportunity to speak. Tickets cost \$25 a piece. The breakfast is Friday, September 17th at Illinois Beach State Resort.

Self Sufficiency classes are hosted every second Monday of the month from 6:00-7:30 p.m. at Foss Park in North Chicago. Call 847-367-5360 for more information.

Benton Township: Flu and Pneumonia vaccines are available at the Township building on Thursday, September 16 from 8:30 a.m. - 3:30 p.m. Flu shots cost \$24.99 and the Pneumonia shot costs \$49.99. The vaccines are free for those with Medicare. Cash and credit cards are accepted. The vaccines will be given by a certified pharmacist.

CREW/Nicasa: CREW's Corporate Community Spelling Bee will be Thursday, November 4th at North Point Christian Church. The Spelling Bee starts at 7:00 p.m. Team check in and refreshments begin at 6:00 p.m. If you are interested in participating with a team, contact Jan Suthard 847-746-2100 or Christine Wertman 847-599-2122.

Space is limited! Spelling Bee raffle tickets can be purchased at CREW for \$5 each. There will be one grand prize winner! Contact Grace at 847-872-2830.

CREW's annual Red Ribbon Week open house will be on October 20th from 12:00-2:00 p.m. That evening we are having our first Full Moon Run/Walk! Check-in is from 6:45 - 7:45 p.m. The race begins at 8:00 p.m. The course will be illuminated!

Cheri updated the group that The Lake County Community Foundation has asked the executive directors from 26 agencies to serve on a committee to work together differently. There is a group in Waukegan called RESPOND. The group has been doing something similar to PEC.

Cheri explained that the thought is to form a county network called RESPOND Lake County. PEC would meet every other month and become Partners for an Effective Collaboration. Cheri stated there are issues that are specific to Zion that are not specific to other communities. The groups across the county would get on the same team. Each year there would be a luncheon where front-line workers could share their recommendations for how agencies could work together more efficiently.

Zion-Benton Public Library: Susan stated that the Library's "Let's Talk About It!" book discussion series will begin on Tuesday, September 14 from 7:00 - 9:00 p.m. The first title discussed will be *The Fire Next Time* by James Baldwin. The discussions go through November. For details, visit the library's website at <http://zblibrary.info>.

Librarypalooza is Saturday, September 25 from 9:00 a.m. - 1:00 p.m. There will be reading club sign-up, face painting, games, story times, a book sale, prize wheel and more!

Sixth Annual Craft Show - November 20 from 9:00 a.m. - 4:00 p.m.

Computer Classes Available - class size is limited to 12. Call the library for details 847-872-4680.

Newsletters should be coming out very soon.

Teen MOPS: Teen MOPS is hosting an open house from 6:00 - 8:00 p.m. at the Library on September 8. They are looking for teen moms. Transportation is provided. The group meets the 2nd and 4th Wednesday evening of each month at Christ Community Church. The group is looking for a volunteer to serve as a driver. The individual must be female.

Compass Christian Counseling: Kelsie stated on Monday, September 20th she is going to facilitate the recovery from grief and loss class created by H. Norman Wright. Class is from 10:30 a.m. - noon at North Point Church. The cost is \$15/person for six classes. To register, call Kelsie 847-746-5524 x 4

Catholic Charities: David stated they hope to have availability to help people who are disconnected from North Shore Gas get reconnected starting in October.

Zion Township: AARP Driver Safety Class will be held on September 14th and 15th the Library. This is a defensive driving course. Participants can get a discount on their insurance for taking this course. If they are AARP members, they only pay \$12. Non-members pay \$14.

LIHEAP started on September 1st. Eunice can assist Zion seniors. October 1 is the start date for everyone else. Anyone with questions can call the CAP office at 847-249-4430.

Comed is offering a Hardship program for those with disconnections. They will pay up to \$1000 for reconnections. Those who qualify can call 800-571-2332.

Partners for an Enriched Community (P.E.C.) Minutes - October 13, 2010

In attendance: Dave Fries, David Nicholson-Klingerman, **Catholic Charities**, Gene Salvadalena, **Charmm'd Foundation**, Carmen Diaz, Sari Oosta, **College of Lake County**, Kelsie Newbrough, Kay Swatkowski, **Compass Christian Counseling**, Cheri Ditzig, Grace Gamboa, Martha Palmer, **CREW, Inc.**, Leah LaBelle, **Family Resource Center of Zion**, Jacqui Franclemont, **Love INC**, Peter Catalano, **New Tech High School**, Captain William Holman, **Salvation Army**, Jean Studebaker, **Teen MOPS**, Terry Barrett, **Vista Health**, Zandra Genous, **YouthBuild Lake County**, Elizabeth Rosiles, **YWCA Lake County**, Laura McLaughlin, **Zion Alternative Program**, Melissa Joshel, Susan Clark, **Zion-Benton Public Library**, **Zion District #6**, Eunice Bridges, Adriana Ortiz, **Zion Township**

Cheri Ditzig, Facilitator, called the meeting to order at 11:20 AM and welcomed guests.

September Minutes: Motion from Jacqui Franclemont to approve the minutes from September 8, 2010. Terry Barrett seconded. Motion passed by unanimous vote of members present.

Social/Emotional Skill Building: Gene Salvadalena discussed conflict resolution with the group. He reviewed the survey that was sent out via e-mail and educated the group on win-win respect, trust, agreeing to disagree, how to handle conflict differently. Members split into groups to discuss ways that they could have handled conflicts better and what was most important in this relational work.

PEC/RESPOND Update: Cheri shared with everyone the concept of expanding PEC to include the Waukegan area, and having the Zion group meet every other month. A full determination will be explained at the November meeting. ED's will also be invited to the November meeting to thank them for allowing front line workers to attend.

New Tech's Interact Club: Peter Catalano from New Tech shared that they are looking for partner agencies so that students can have a work opportunity. For details, please contact club advisor Peter Catalano at 847-542-2660 or catalanp@ntzb.org.

Announcements were shared as to what is happening at each agency, as well as events and support needed.

Meeting adjourned at 1:00 p.m.

Partners for an Enriched Community (P.E.C.) Minutes - November 11, 2010

In attendance: Caprice Killingsworth, **A Safe Place**, Jule Groat, Jan Suthard, **Benton Township**, David Fries, **Catholic Charities**, Gene Salvadalena, **CHARMM'D Foundation**, Chantal Taylor, **City of Zion**, Ed Beckstrom, Shauna Fischer, Virginia Peschke, **Consumer Credit Counseling Services of Lake County**, Grace Gamboa, Maggie Morales, **CREW, Inc.**, Susan Howe, Roberta Leonard, Willie Lewis, **Department of Human Services**, Doug Carlson, **Family Resource Center of Zion**, Peter Duggan, **Lake County Community Development**, Lorena Hernandez, Susan Metzger, **Lake County Health Department**, Jacqui Franclemont, **Love INC**, Sonia Mares, **Maristella**, Tammy Bauer, **Safe Families for Children**, Tanya Fajardo, Megan Harrington, Rosa Reyes-Prosen, **SER Jobs for Progress**, Jean Studebaker, **Teen MOPS**, Terry Barrett, **Vista Health System**, Zandra Genous, **YouthBuild Lake County**, Elizabeth Rosiles, **YWCA Lake County**, Nann Hilyard, Rosemary Kauth, **Zion-Benton Public Library**, Jenny Hoy, **Zion-Benton Township High School**, Melissa Joshel, **Zion Elementary District 6**, Marilyn Krieger, Karen McElyea, **Zion Park District**, Eunice Bridges, Cheri Ditzig, **Adriana Ortiz, Zion Township**

Maggie Morales, Facilitator, called the meeting to order at 11:30 AM and welcomed guests.

October Minutes: Motion from Jan Suthard to approve the minutes from October 13, 2010. Zandra Genous seconded. Motion passed by unanimous vote of members present.

PEC Benefits & Rewards: Cheri and Maggie opened the meeting by sharing an activity from the book *How Full Is Your Bucket?* The group was invited to reflect on how being a part of PEC has impacted the way they work. Members were also given a short list of "Creative Ways to Give Unexpectedly." The group spent time writing thank you notes to express appreciation to fellow members who have helped them this past year. The notes were passed back to Maggie who will document the messages and share them with the group.

Servant Leadership Activity: Members read a short excerpt from the book *Practicing Servant Leadership: Succeeding Through Trust, Bravery, and Forgiveness* and discussed how reflection, integrity and passion relate to collaboration and our individual leadership approaches.

PEC Update for 2011: Cheri gave the group an update regarding the structure of PEC for 2011. Beginning in January, PEC will meet every other month. There have been discussions to set up a Waukegan/North Chicago branch of PEC as well. Meetings would alternate each month to allow for members to attend either or both. CREW will continue to serve as PEC's fiscal agent for 2011. Membership information was distributed.

No December Meeting

Meeting adjourned at 1:15 p.m. Announcements are Attached.